

Hart Plain Junior School

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Headteacher: Mrs Charlotte Faithfull BA (Hons) QTS



This letter is available in larger print format if required.

21.5.2020

Dear Parents/Carers

Thank you to those parents who have responded to the surveys we have sent out. I am now in a position to let you know which classes and staggered times apply to your child:

Group	Surnames	Classroom	Start time	End Time	Entry point
Nightingale A	Nightingale surnames A - M	Hawking	9.00am	Monday to Thursday 3.00pm Friday – 1.00pm	Y5 Stairwell at the back of the school
Nightingale B	Nightingale surnames N - Z	Anning	9.00am	Monday to Thursday 3.00pm Friday – 1.00pm	Classroom back door at the back of the school
Potter A	Potter surnames A - G	Potter	8.45am	Monday to Thursday 2.45pm Friday – 12.45pm	Classroom back door at the back of the school
Potter B	Potter surnames H - Z	Darwin	8.45am	Monday to Thursday 2.45pm Friday – 12.45pm	Classroom back door at the back of the school

Class teachers are assigned as following (please note that this will be subject to change)

Nightingale A – Mrs Connolly
Potter A – Mr Pinder

Nightingale B – Miss Jones
Potter B – Miss Orr

There will also be a support member of staff to assist with break and lunch cover.

Should you be sending your child back as of the 1st June then the expectation is that this is full time. Children **can not** only attend part of the week. The expectation will be that they attend all day Monday through to Thursday and then half a day on a Friday.

Drop off/Collection

- Entry to the site = Main gate on Hart Plain Avenue
- Exit of the site = Gate at the top of the main playground leading to Milton Road
- One way system around the back of the school. Looping around and then heading across the playground
- Year 6 children should enter and exit the site on their own
- Please ensure your child sticks to the times stated above for their class.
- Parents are not able to use the car park unless they are blue badge holders.

Contact with school

- Parents should not come into the school office unless it is absolutely necessary, where possible please call the office with any queries.
- Parents should avoid paying any cash into the office wherever possible. Please call the office if you are unsure how to make payments for dinner money electronically.

- Please ensure you update the office if contact details have changed. It is very important that someone is contactable in an emergency and that someone is able to collect should your child become unwell.

In school/class

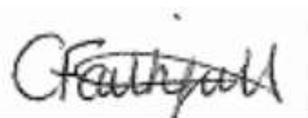
- Learning will mirror the project based learning offered for home learning currently. In addition to this, Trickbox will be used.
- Any secondary transition that takes place in school, where possible, an alternative will be provided for those children who have decided to remain at home.
- Classes - children will be allocated to classes with no more than 15 children where they will remain until further notice. This will minimise contact with other children when in school and over time.
- Classes will be set up to maintain as much social distancing as possible and children will be allocated a space on a desk. **Please note that the gap between desks will be less than 2m.**
- Do not send your child in with anything other than a coat, water bottle and a packed lunch. Children are not permitted to bring in their own hand gels or sanitisers.
- Mobile phones can be brought onto site but must be kept in a coat pocket or under the table. These will not be placed in the safe to minimise contact and are therefore brought onto site at your own risk.
- School will offer a packed lunch for pupils eligible for free school meals and to purchase for those who are not. This will be eaten in the classroom. Packed lunches can also be brought in from home.
- Children are not expected to be in school uniform. They need to be in comfortable, practical clothes which are clean each day. Footwear needs to be sensible and we would ask that no sandals are worn.
- Our behaviour policy is being updated to ensure that compliance to new protocols are followed. Parents will be contacted if non-compliance takes place.

We have looked at the questions raised on the survey and hope that some of the information above helps to answer these. A space has been allocated to each Year 6 child and there are many parents undecided so it is difficult to say how many children will be in. Should you send your child in and you then decide that you want to stop them coming in, then please do ring through to the office to inform us of your decision.

I do understand that these are unprecedented times and that every parent will make the decision that is right for their child. We will respect all decisions made and thank those of you who have returned the survey.

Please do discuss the measures we have set out throughout your discussions this week with your children. It is essential that children adhere to these new routines and systems to enable us to minimise the risk to all. We thank you for your co-operation and support in this matter.

Yours sincerely



Charlotte Faithfull
Headteacher