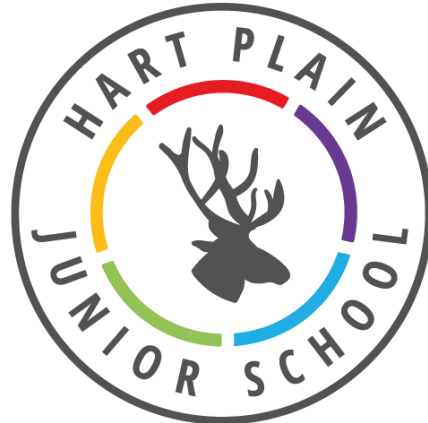


Hart Plain Junior School

Hart Plain Avenue, Cowplain, Waterlooville, Hants, PO8 8SA
Telephone: 023 9226 3200 Fax: 023 9226 9235

Website: www.hartplain-jun.hants.sch.uk
Email: adminoffice@hartplain-jun.hants.sch.uk

Headteacher: Mrs Charlotte Faithfull BA (Hons) QTS



This letter is available in larger print format if required.

17th July 2020

Dear Parent/Carer

Update on reopening in September 2020

We look forward to welcoming you all to our community in September and to meeting our new Year 3s. We hope you have been able to visit our website as there is a wealth of information on there that is being regularly updated including the new Year 3 teachers reading a story. This is located on the website under the community section. Within this pack there is a stamped and addressed postcard for your children to be able to write to their teacher over the summer to tell them a little about themselves and possibly draw a picture. Please send the completed Pupil Information Pack in with your child on their first day. Log-ins have been provided for your children for all of the platforms we currently use within this pack. Please feel free to log in and let them have a look around. MarvellousMe is our main form of communication so please ensure you are signed up.

I am writing to update you with an overview of our plans for reopening to all children in September. Detailed FAQs will be available from our Return to School pages on the school website before the end of term.

After School Clubs

We will not be in a position to run after school clubs when we return in September. We are planning on restarting after school clubs from October and we will update you with details when we have returned for the autumn term.

Attendance

The Government have made it clear that **all children** are expected to return to school full time from September. This means from Thursday 3rd September, the usual rules on school attendance will apply, including:

- Parents'/Carers' duty to ensure that their child attends regularly and is on time for school.
- The availability to issue sanctions, including fixed penalty notices in line with Hampshire County Council's codes of conduct

Your child **must not** attend if they have any Covid-19 symptoms/have tested positive in the last 7 days, or they live with someone who has symptoms. The NHS currently have the following listed as symptoms of Covid-19:

- a high temperature
- a new, continuous cough
- a loss or change to your sense of smell or taste

When you inform the school of your child's absence, you must let us know if this is the reason for them being away from school. You should then arrange for your child to be tested, see <https://www.nhs.uk/coronavirus> for details. If the test result is negative your child can return to school if they are feeling well enough. If your child is unwell for any other reason and cannot attend school, please follow the normal absence procedure and call the school before 9am to report the reason for them not attending school. If your child has sickness or diarrhoea they cannot attend school for 48hrs following the last episode of illness.

Behaviour

We have high expectations of behaviour from all children. We have reviewed the procedures in our behaviour policy in line with Government Covid-19 safety guidelines. This means we will be issuing core value badges via Marvellous Me and headteacher awards as well as our sanction procedures. Further information regarding this will be shared in September.

Book Bags/School Bags

Children will have their own individual equipment such as pens and pencils and their own exercise books provided by the school. We will limit the amount of things going to and from home and school but children will be allowed to bring in their school bags.

Before School Club

We will be reopening Before School Club to all children from September. To minimise contact between groups, children attending will be put in year group bubbles within the hall. You will need to sign children in as you drop them off. Please maintain social distancing if there is a queue. Before School Club will run from 8am until your child's start time, please do not send your child in before this time as we will not have the staff available to look after them. The cost per session, per child will be £2 which reflects the additional cleaning and staffing costs to ensure we can run the club in line with Government guidelines. Please pay for Before School Club online using Tucasi.

Communication with school

Government guidelines recommend that schools only have visitors by appointment. We are therefore asking that if you would like to talk to your child's teacher or any other member of the school staff that you phone into school on 023 9226 3200 or email adminoffice@hartplain-jun.hants.sch.uk to arrange for someone to speak to you. **Please do not come into the school's reception area unless it is urgent or you have been invited to do so.**

If your child's teacher needs to discuss something with you they will contact you by phone. Please make sure that the office have your most up to date contact details to ensure this is a smooth process.

Illness in School

We will follow Government guidelines in relation to sending a child or staff member home as soon as they develop any of the coronavirus symptoms. We will be contacting parents/carers immediately to request your child and any siblings are collected as soon as possible. Your child and any siblings will be isolated while they wait to be collected, supervised by a member of staff who will wear PPE. We will follow our normal procedures if a child becomes unwell for any other reason whilst they are in school.

Dinners

In line with the Government guidelines we will be offering a choice between a jacket potato with a topping and 'street food' style hot dinner each day. Dinners will be eaten outside classrooms if the weather permits or in your child's classroom if the weather is wet. Please see the menu options below:

Monday	Tuesday	Wednesday	Thursday	Friday
Week 1	Week 1	Week 1	Week 1	Week 1
Ham Carbonara	Tuna Jacket Potato	Margherita Pizza	Chicken Burger in a bap	Fish Finger Wrap
Jacket Potato with cheese/coleslaw	BBQ Sub	Jacket Potato with baked beans	Jacket Potato with vegetarian sausage/beans	Jacket Potato with cheese/beans
Week 2	Week 2	Week 2	Week 2	Week 2
BBQ Chicken Wrap	Sausage in a roll	Margherita Pizza	Marcaroni Cheese	Fish Finger Roll
Jacket Potato with baked beans	Jacket Potato with vegetarian sausage/beans	Jacket Potato with cheese/coleslaw	Jacket Potato with cheese/beans	BBQ Sub

The meals cost £2.40 which **must be paid for in advance**. Children who are entitled to Free School Meals will not be charged for school dinners. If you think your child might be entitled to Free School Meals the school office will be happy to check for you. Please do not come to the office or send your child in with money to pay for dinners.

Tucasi

We are asking that all payments for dinners, Before School Club, trips and uniform are made through Tucasi - <https://www.scopay.com/login.html>. If you require a new Tucasi access letter please contact the school office. One of these is provided for you in the pack.

Start and End of Day

To help minimise contact between adults Government guidelines recommend that schools stagger the start and end of day and create a one way system around the school site. See below for our staggered drop-off and collection times from September. Staff will be available to point you in the right direction and doors will be signposted.

Class	Start	End	Drop off/Collection
Peake	8.45	3.15	Y3/5 Stairwell door
Franklin	8.45	3.15	Franklin - Back door
Anning	8.45	3.15	Anning – Back door
Jenner	8.45	3.15	Y4/6 Stairwell door
Hawking	8.30	3.00	Y3/5 Stairwell door
Darwin	8.30	3.00	Darwin – Back door
Nightingale	8.30	3.00	Y4/6 Stairwell door
Potter	8.30	3.00	Potter – Back door

Please adhere tightly to these times to maintain safety for everyone. Siblings can be dropped off and collected together, at the time allocated for the latest start time in the morning and the earliest pick up time in the afternoon.

Please enter the school site using the main gate on Hart Plain Avenue. Exiting the site through the top of the main playground leading to Milton Road. The one way system will be around the back of the school, looping around the building heading across the playground to the exit point. We are also asking that parents/carers do not gather in large groups on the site or around the entrance and exit points.

Uniform

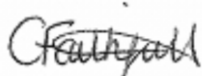
All children are expected to wear their full school uniform. On PE days children will need to wear their PE kit to school and to remain in their kits all day. Information on your child's PE days will be shared with the children in the first two days back. We will also be changing our house teams as of September to align these with our core values. We will therefore have 5 house teams: Red, Blue, Yellow, Green and Purple. Children will be assigned within the first week and new PE t-shirts will be provided for the children. We will be running with the children four times a week so they must bring trainers with them in their bags, daily.

The Government has advised that uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.

If you require new uniform please order through the ScoPay App. Once we have received and processed your order we will contact you to arrange collection.

If you have any questions relating to this update or any other queries, please do not hesitate to contact the school office on 023 9226 3200 or email adminoffice@hartplain-jun.hants.sch.uk.

Yours sincerely



Mrs Charlotte Faithfull
Headteacher