

# Hart Plain Junior School

Hart Plain Avenue, Cowplain, Waterlooville, Hants, PO8 8SA  
Telephone: 023 9226 3200 Fax: 023 9226 9235

Website: [www.hartplain-jun.hants.sch.uk](http://www.hartplain-jun.hants.sch.uk)  
Email: [adminoffice@hartplain-jun.hants.sch.uk](mailto:adminoffice@hartplain-jun.hants.sch.uk)

Headteacher: Mrs Charlotte Faithfull BA (Hons) QTS



This letter is available in larger print format if required.

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1<sup>st</sup> March 2021

Dear Parent/Carer

## **Update on reopening in March 2021**

We are really looking forward to welcoming all of the children back next Monday. I am writing to update you with an overview of our plans for reopening. School will be running the same as it was during the autumn term, however, there are a few additional pieces of information below.

### **Laptops on Loan**

On Friday 12th March parents will have two opportunities to return their laptop during the school day. The laptop will need to be returned by a parent either between 8.30am and 9.00am on the Friday morning or between 2.45pm and 3.15pm at the end of the school day. Parents will need to return the following:

- Laptop
- Charger (this comes in two parts)
- Black Laptop Sleeve

We would also appreciate the box if you still have it. We will not need any of the paperwork that came with the laptop.

When returning the laptop to the hall, please follow the entry and exit signs and wait until you are called. We will check that all the above contents are present before asking you to sign to say that you have returned the items. If you need to discuss anything with us about the laptop or anything else, please contact us beforehand by phoning the school office rather than talking to staff on the day.

### **Uniform**

All children are expected to wear their full school uniform. On PE days children will need to wear their PE kit to school and to remain in their kits all day. If you require new uniform, please order through the SCOPAY App. Once we have received and processed your order we will contact you to arrange collection.

### **PE Day**

On PE day your child should come to school in the house t-shirt provided previously, black shorts/black joggers and trainers/plimsolls. The PE days are as follows:

Year 6: Monday

Year 5: Friday

Year 4: Wednesday

Year 3: Thursday

### **Parents' Evening**

We will be hosting a virtual parents' evening during the last week of this term. Further details will follow. We are looking to offer a mix of virtual meetings and phone calls. The dates currently set for this are 31<sup>st</sup> March and 1<sup>st</sup> April.

### **After School Clubs**

We will not be in a position to run after school clubs when we return in March. We are hoping that as national restrictions are lifted we will be able to resume these but will let you know in due course.

## Attendance

The Government have made it clear that children are expected to return to school full time from March. This means from Monday 8<sup>th</sup> March, the usual rules on school attendance will apply, including:

- Parents'/Carers' duty to ensure that their child attends regularly and is on time for school.
- The availability to issue sanctions, including fixed penalty notices in line with Hampshire County Council's codes of conduct

Your child **must not** attend if they have any Covid-19 symptoms/have tested positive in the last 10 days, or they live with someone who has symptoms.

When you inform the school of your child's absence, you must let us know if this is the reason for them being away from school.

If your child is unwell for any other reason and cannot attend school, please follow the normal absence procedure and call the school before 9am to report the reason for them not attending school. If your child has sickness or diarrhoea they cannot attend school for 48hrs following the last episode of illness.

## Behaviour

We have the same high expectations of behaviour from all children as we had prior to Covid-19. We have reviewed the procedures in our behaviour policy in line with Government Covid-19 safety guidelines. This means we will be continuing with our core value badges and Headteacher Awards as well as our sanction procedures.

## Book Bags/School Bags

Children will continue to have their own individual equipment such as pens and pencils and their own exercise books provided by the school. We will limit the amount of things going to and from home and school but children will be allowed to bring in their school bags.

## Before School Club

We will be reopening Before School Club to all children from Monday 8<sup>th</sup> March. To minimise contact between groups, children attending will be put into year group bubbles within the hall. You will need to sign children in as before. Please maintain social distancing if there is a queue. Before School Club will run from 8am until your child's start time, please do not send your child in before this time as we will not have the staff available to look after them. The cost per session, per child will be £2 which reflects the additional cleaning and staffing costs to ensure we can run the club in line with Government guidelines. Please pay for Before School Club online using Tucasi (SCOPAY).

## Communication with school

Government guidelines recommend that schools only have visitors by appointment. We are therefore asking that if you would like to talk to your child's teacher, or any other member of the school staff, that you 'phone the school on 023 9226 3200 or email [adminoffice@hartplain-jun.hants.sch.uk](mailto:adminoffice@hartplain-jun.hants.sch.uk) to arrange for someone to speak to you. ***Please do not come into the school's reception area unless it is urgent or you have been invited to do so.*** If your child's teacher needs to discuss something with you, they will contact you by 'phone. Please make sure that the office has your most up to date contact details to ensure this is a smooth process.

## Illness in School

We will follow Government guidelines in relation to sending a child or staff member home as soon as they develop any of the coronavirus symptoms. We will be contacting parents/carers immediately to request your child and any siblings are collected as soon as possible. Your child and any siblings will be isolated while they wait to be collected, supervised by a member of staff who will wear PPE. We will follow our normal procedures if a child becomes unwell for any other reason whilst they are in school.

## Dinners

In line with the Government guidelines, we will be offering a choice between a jacket potato with a topping and 'street food' style hot dinner each day. Dinners will be eaten outside classrooms if the weather permits or in your child's class if the weather is wet. Please see the menu options below:

Monday	Tuesday	Wednesday	Thursday	Friday
<b>Week 1</b>	<b>Week 1</b>	<b>Week 1</b>	<b>Week 1</b>	<b>Week 1</b>
Ham Carbonara	Lamb Sub	Margherita Pizza	Chicken Burger in a bap	Fish Fingers with chips and baked beans
Jacket Potato with cheese/coleslaw	Jacket Potato with baked beans	Jacket Potato with tuna	Jacket Potato with vegetarian sausage/beans	Jacket Potato with cheese
<b>Week 2</b>	<b>Week 2</b>	<b>Week 2</b>	<b>Week 2</b>	<b>Week 2</b>
Chicken goujons, crispers and vegetables	Sausage in a roll	Margherita Pizza	Meat Sub	Fish Fingers, chips and baked beans
Jacket Potato with baked beans	Jacket Potato with vegetarian sausage/beans	Jacket Potato with cheese/coleslaw	Macaroni Cheese	Jacket Potato with cheese
<b>Week 3</b>	<b>Week 3</b>	<b>Week 3</b>	<b>Week 3</b>	<b>Week 3</b>
Sausage Roll with crispers and sweetcorn	Beef burger in a bap with pasta salad and coleslaw	Jacket Potato with chicken curry and peas	Jacket Potato with ham, cheese and baked beans	Battered fish with chips, peas and sweetcorn
Jacket Potato with vegetable goujons and bakes beans	Jacket Potato with cheese and beans	Cheese panini with diced potatoes and peas	Vegan sausage roll with wedges and carrots	Jacket potato with baked beans and salad

Week 1: week commencing 8 March 2021; 29 March 2021

Week 2: week commencing 22 February 2021; 15 March 2021

Week 3: week commencing 1 March 2021; 22 March 2021

The meals cost £2.50 which **must be paid for in advance**. Children who are entitled to Free School Meals will not be charged for school dinners. If you think your child might be entitled to Free School Meals, the school office will be happy to check for you. Please do not come to the office or send your child in with money to pay for dinners.

### Tucasi

We are asking that all payments for dinners, Before School Club, trips and uniform are made through Tucasi - <https://www.scopay.com/login.html>. If you require a new Tucasi access letter please contact the school office

### Start and End of Day

To help minimise contact between adults we are being asked to continue the staggered start and finish times.

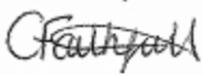
Class	Start	End	Drop off/Collection
Peake	8.45	3.15	Y3/5 Stairwell door
Franklin	8.45	3.15	Franklin - Back door
Anning	8.45	3.15	Anning – Back door
Jenner	8.45	3.15	Y4/6 Stairwell door
Hawking	8.30	3.00	Y3/5 Stairwell door
Darwin	8.30	3.00	Darwin – Back door
Nightingale	8.30	3.00	Y4/6 Stairwell door
Potter	8.30	3.00	Potter – Back door

**As before, please adhere tightly to these times to maintain safety for everyone. Siblings can be dropped off and collected together, at the time allocated for the latest start time in the morning and the earliest pick up time in the afternoon.**

Please enter the school site using the main gate on Hart Plain Avenue and exiting the site through the top of the main playground leading to Milton Road. The one-way system will be around the back of the school and looping around the building heading across the playground to the exit point. We are also asking that parents/carers do not gather in large groups on the site or around the entrance and exit points.

If you have any questions relating to this update or any other queries, please do not hesitate to contact the school office on 023 9226 3200 or email [adminoffice@hartplain-jun.hants.sch.uk](mailto:adminoffice@hartplain-jun.hants.sch.uk).

Yours sincerely

A handwritten signature in black ink, appearing to read 'C Faithfull', written in a cursive style.

Mrs Charlotte Faithfull  
Headteacher