



Hart Plain Avenue, Cowplain,
Waterlooville, Hants. PO8 8SA

Tel: 023 9226 3200

Email: adminoffice@hartplain-jun.hants.sch.uk

Headteacher: Mrs Charlotte Faithfull
Deputy Head: Mrs Sophie Jones

www.hartplain-jun.hants.sch.uk

5th September 2025

Dear Parents and Carers

I am delighted to introduce myself as the Special Educational Needs and Disabilities Co-ordinator (SENDCO) for Hart Plain Junior School.

Children have special educational needs if they have a learning, social or mental health difficulty which calls for additional provision to be made for them in school. This can range from extra support with an adult, or small group interventions, to specialised equipment and personalised targets. This also includes working with outside agencies such as CAMHS (Child and Adolescent Mental Health Service).

My main responsibilities as the SENDCO are to ensure that all children receive a broad and balanced curriculum which is tailored to develop their individual abilities, to consider the wishes and views of the child in their education and to ensure that parents of children with SEND are able to work in partnership with the school.

Whilst the first point of contact for any query concerning a pupil will nearly always be their class teacher, I am available to help in any way I can. If you have any questions about the provision your child receives or you would like to meet me to discuss your child during this transition phase, please complete the [online form](#) if you'd like a meeting and I will be in contact with you to arrange this.

Please remember that in addition to these meetings, I am available to support you and your child throughout their time at Hart Plain Junior School so please contact me at any time should you need any advice or support.

I look forward to meeting you and supporting your child over this next academic year.

Yours sincerely

Mrs Heidi Connolly
SENDCO